COBIT®5 Assessor Certificate Course
Introduction

Boards of Directors and Senior Executive Management are increasingly keen on understanding the capability of their organisation’s IT processes to identify opportunities for process improvement prioritization and planning to drive business value and objectives. The COBIT® assessment programme provides enterprises with a repeatable, reliable and robust methodology for assessing the capability of IT processes. It provides a standard based approach to process assessment producing results that support process improvement criteria and planning. Process assessment using COBIT® provides a means to measure the performance of any of the governance (EDM-based) processes or management (PBRM-based) processes and will allow areas for improvement to be identified. COBIT®5 process assessment certificate enables delegates to take their COBIT®5 mastery to a higher level equipping them with skills to perform reliable, consistent and repeatable assessments of IT process capabilities—which helps IT leaders, gain C-level and board buy-in for change and improvement initiatives.

Course Description

The Assessor training and certificate is a Practitioner-Level training and certification course that focuses on how to apply the Process Assessment Model (PAM) and how to analyse the results. Process capability is expressed in terms of attributes grouped into capability levels and the achievement of specific process attributes as defined in ISO/IEC 15504. Processes can be assessed individually or alternatively in logical groups. Assessment reports will include the level of capability achieved, the processes needing improvement and recommendations for improvement.

Requirements

- It is a mandatory requirement for all candidates to have passed the COBIT®5 Foundation & COBIT®5 Implementation exam for applying for and attending the COBIT®5 Assessor Course.
- Score a passing grade on the COBIT®5 Foundation and Assessor exams.
- Five or more years work experience performing process based activities.
- Submission of the COBIT®5 Certified Assessor application.
- Payment of the US $100 application fee
- Agree to abide by the ISACA code of Professional Ethics
Course Objectives

The COBIT®5 Assessor Course confirms whether the candidate has achieved sufficient understanding of how to apply and scope COBIT®5 process capability approach in a scenario situation.

Knowledge
To know the facts, terms, concepts, and principles, including tools, techniques, roles and responsibilities from the COBIT®5 Framework Guidance and the COBIT® PAM.

Comprehension
Understand the concepts, principles, processes, features, organisational factors and roles and can explain how these are applied to justify, design and implement the COBIT®5 framework and the COBIT® Process Assessment Model (PAM).

Application
Be able to apply the PAM & Assessor Guide to:

- Perform a process capability assessment appropriately
- Scope and tailor the organisational processes appropriately

For a given project scenario.

Analysis
Be able to identify, analyse and distinguish between appropriate and inappropriate use of the method applied to the assessment of process capability of an organisation for a given project scenario.
Course Outline

Section 1 – PAM and COBIT®5 Foundation Recap

- The Process Reference Model
- The Process Assessment Model
- The Measurement Programme

Section 2 – Roles, Responsibilities and Competences

- The Assessment Team
- Independent Assessment
- Key roles & Responsibilities
- Other Participants
- Competency Requirements of Assessors

Section 3 – Initiating an Assessment

- Pre Assessment
- Determine Assessment Classes
- Initiation Steps
- Assessment Tools

Section 4 – Scoping

- Process Selection Steps
- Mapping The Organisation’s Process to the PAM
- Using the Scoping Tool Kit

Section 5 – Planning and Briefing

- Project Management
- Level of Effort Analysis
- The Planning and Briefing Steps

Section 6 – Data Collection

- Data Collection Strategies
- Instances of Process Performance
- Evidentiary Requirements
- Data Preparation
- Systematic Data Recording

Section 7 – Data Validation

- During Data Collection
- Data Reviews
- Dealing with Data Deficiencies
Course Outline (Continued)

Section 8 – Process Attribute Rating
- Decision Making Process
- Using the Rating Scales
- Capability Level Rating

Section 9 – Assessment Reporting
- Content Explanation
- Implications of Gaps or Deficiencies
- Assessment Results
- Presentation Techniques

Section 10 – Self Assessment
- Purpose
- Deciding Processes to Assess
- Determining Capability Level 1
- Determining Capability Levels 2 to 5
- Record & Summarise Results

Exam Preparation
- Walkthrough Sample Case Study Questions

Course Outcome

A successful practitioner candidate will be able to become an Assessor or a Lead Assessor and apply for full ISACA certification.

Upon the successful completion of this training course, candidates will know:
- How to perform a COBIT process capability assessment using the Assessor Guide
- How to apply PAM in performing a process capability assessment

Specifically:
- To apply and analyse the measurement model in assessing process capability levels.
- To apply and analyse the capability dimension using generic criteria outlined in the PAM
- Be able to identify and assess the roles and responsibilities in the process capability assessment process
- Be able to perform and assess the 7 steps outlined in the Assessor Guide specifically how to:
  - Initiate a process assessment
  - Scope an assessment, using the tools provided and the PAM for the selection of the appropriate processes
  - Plan & Brief the teams
  - Collect & Validate the data
  - Do processes attribute rating
  - Report the findings of the assessment.
The objectives of the examination are to enable you to demonstrate your understanding of the COBIT®5 Assessor Exam and how to apply the guidance in an appropriate way to a given set of circumstances, as described in a scenario. The Practitioner examination uses objective test questions which require you to choose a response to a question from a set of choices for which the correct answer is pre-determined. The Exam consists of 8 questions which carry 10 marks each. There are 80 marks in total. The pass mark is 40 (50%). Delegates are expected to answer all questions.

In-House Training

In-house training opportunities are available, should your organisation have a minimum of 5 delegates per course or multiple sets. The cost advantage and the ability to discuss and resolve organisational issues are 2 major attractions for in-house training.
Trainees

Our trainers are approved, accredited, qualified trainers with in-depth national and international experience in the governance and management of enterprise IT, Business, mainstream IT, Assurance, Governance, Risk and Security. They are acknowledged COBIT®5 subject matter experts (SMEs), CIsAs, CIRMAs, CISAs, CISMAs, CGEITs, CRISCs, CISSPs and MBA’s. Some have participated in various COBIT®5 development workshops and are constantly involved in the development of numerous white papers in the governance, assurance, risk and security of emerging technologies such as Mobility, Social Media, Cyber Security, Bring Your Own Device, Cloud Computing, Internet of Things and Big Data. They have trained and presented at international platforms in the USA, Europe, Asia and various parts of Africa.

Who Should Attend

- Internal & External Auditors (Who want to add process capability assessments to the scope of their audits)
- IT Auditors (Who want to add process capability assessments to the scope of their audits)
- IT Advisors (Who want to be allowed to perform independent process assessments on behalf of their clients)
- IT Managers
- IT Quality Professionals
- IT Leadership
- Process Practitioners

Other Training Programmes

- COBIT®5 Foundation Certificate Course
- COBIT®5 Implementation Certificate Course
- Implementing the NIST Cybersecurity Framework Using COBIT®5
- IT Governance for Boards & Senior Executives
- Governance & Auditing of Social Media
- Business Continuity & Disaster Recovery
- IT Governance for the Public Sector
- ISACA Review Courses
- Prince®2
- ITIL
Our Services

- IT Auditing
- IT Governance Advisory
- IT Projects Advisory & Assurance
- Training
- Enterprise Risk Management